

Trinity Horse Refuge

ORGANIZATIONAL POLICIES & PROCEDURE MANUAL

Disclosure Policy

Policy No.6, Revision 1

Effective Date: January 01, 2005

Policy

It is the policy of Trinity Horse Refuge to make reasonable efforts to describe the animals in its care, in order to find suitable, permanent, loving homes for the animals.

Procedure

Trinity Horse Refuge shall keep permanent records on all animals. Permanent records shall consist of the animal's health records, evaluations of the animal's temperament; animal's likes and dislikes; problem behavior and/or any other pertinent information.

This information shall be available to potential guardians upon request. A copy of the permanent records will accompany the animal to her/his new home.

Available information of the animals will be posted to Trinity Horse Refuge's websites.